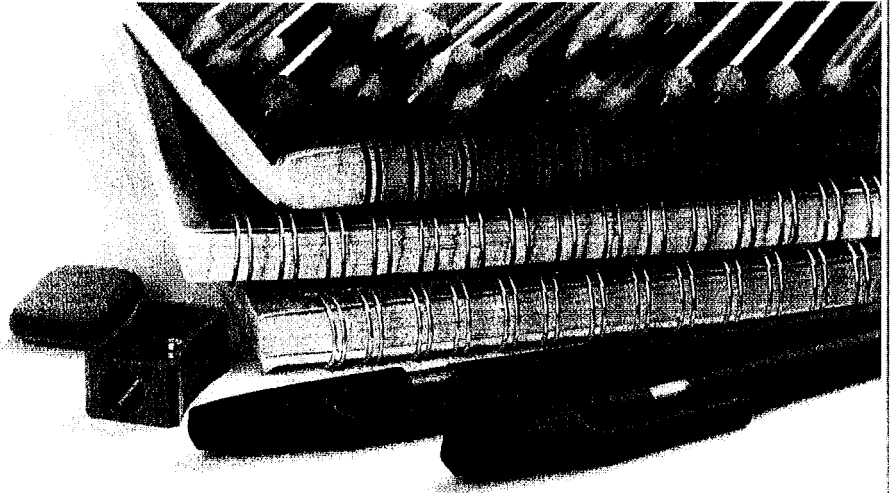


# STAPLES®



## The Staples School Tools Program

Staples makes Back to School efficient, affordable and easier for parents!

To help make Back to School as easy as possible for parents, Staples offers School Tools—school supply kits for students containing supplies that have been selected, endorsed and approved by your child's teacher, school principal and parent-teacher association as primary choices for the year ahead.

The School Tools Program allows you to view and order the upcoming year's required supplies list for your child, as specified by their teacher, and is the most efficient way to ensure that your child has all of the core supplies they need on their first day back.

### Why choose Staples School Tools?

- It's the quickest and easiest way to purchase your child's teacher-selected items for class
- Guaranteed quality in all products chosen
- Competitive pricing means great value for your money
- **School-year product guarantee** – Enjoy hassle-free product replacement at Bureau en Gros, 4625 rue Jean Talon Est, H1S 1K3
- Packaged in a Reusable Staples supplies bag

Place your order by July 15th, 2018 at [staplesschooltools.ca](http://staplesschooltools.ca) by clicking on the 'Place your order here' button. Please refer to the attached document 'Purchasing a School Tools Kit' on how to place your order.

All orders paid prior to the above date, will include a Staples School Tools coupon book valued at **\$104.99**. Coupon offers redeemable at all Staples stores.

We trust that you will find this a convenient way to purchase the core supplies that your child's teacher requires your student to bring to the classroom.

School Tools

# STAPLES<sup>®</sup>

If you have any questions, or you are not able to pick up your supplies on **August 19th & 20th between 11am - 4pm**, please inform Vincenzo Petitti or Jania Marques at **514-593-6813 ext. 641** as soon as possible

Your Dedicated Representatives are:

School Name:

The reference number you will require to place your order is:

Option 1 Supplies Kit

Option 2 Supplies Kit

\* Supplies Kit Option 2 additional items highlighted in light grey

Please enter the number at [staplesschooltools.ca](http://staplesschooltools.ca) and select the best Kit Option for you.

All orders must be paid and registered by:

Kits may be picked up at: **Bureau en Gros** 4625 Rue Jean Talon Est, Montréal, Qc, H1S 1K3, on **August 19th & 20th between 11am - 4pm**. Your order confirmation will be required.

Our satisfaction guarantee protects you in the event that you have unexpected changes in which school your child will be attending. We will issue a full refund on any complete kits that have not yet been picked up by you or delivered to the school.

Defective items may be exchanged upon presentation of your payment confirmation at 4625 rue Jean Talon Est, H1R 1S5

#### Additional School Notes:

The Option 1 kit includes all the articles highlighted in **yellow** on your child's school supplies list

The Option 2 kit includes all the articles highlighted in **yellow** AND **grey** on your child's school supplies list



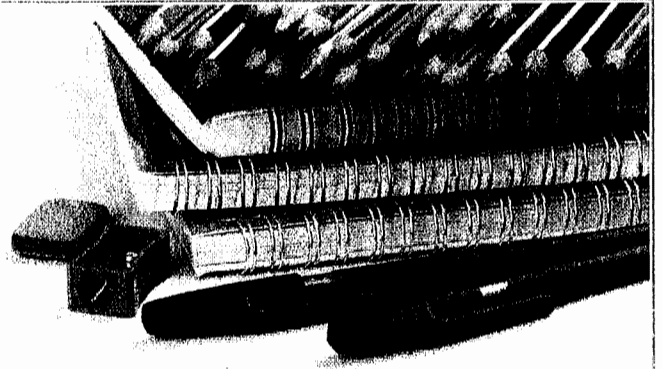
École Edward Murphy School

5A

- 2 packs of HB pencils
- 3 blue ballpoint pens (medium)
- 3 red ballpoint pens (medium)
- 1 pencil sharpener (closed)
- 2 large glue sticks
- 1 transparent ruler (30 cm)
- 1 box of 24 pencil crayons
- 1 box of 10 markers
- 1 liquid paper
- 3 highlighters (any colour)
- 4 white erasers
- 1 package of 150 Loose leaf paper
- 12 copybooks (32 pages, not spiral)
- 3 copybooks (80 pages, not spiral, 2 pink)
- 1 sketchbook (9" x 12")
- 2 plastic pocket folders
- 18 duotangs
  - 4 yellow
  - 4 blue
  - 4 green
  - 2 black
  - 2 purple
  - 2 orange
- 1 twin pack of tape
- 2 pencil cases
- 1 pair of scissors
- 1 basic calculator

# STAPLES®

## Purchasing a School Tools Kit



### Recommended Browsers



1. Go to [staplesschooltools.ca](http://staplesschooltools.ca)
2. Click the **Place your order here** option from the main menu, then select **Single Student Payment** from the drop down menu. Choose **Multiple Student Payment** if you wish to purchase multiples of the **SAME** kit option.
3. Enter the Reference Number exactly as shown in the letter provided from the school, then select either **View Order** or **Confirm selection**.
4. Review or print your order, then press **Proceed to payment** to enter your payment information.
5. Enter your student and billing information, and then press **Submit Payment** to confirm and complete the process. A payment confirmation will be emailed to the **email** address provided.

### Step 2

Download Catalogue    Place your order here    Log In Using Email

Single Student Payment  
Multiple student payments

### Step 3

Reference Number :

View Order

### Step 4

White - Kit Option 1 Item Description(s)	Qty
Light Gray - Kit Option 2 Item Description(s)	Qty

Total Amount including taxes    \$ Total

Proceed to payment

### Step 5

Back    Submit Payment

Tag us in your post @staplescanada or #staples4schools

Please share your positive experience with your friends!



Questions?

customer\_service@staples.ca  
Tel.: 1-866- STAPLES (782-7537)

School Tools